



Dunstable Town Guides Policy Documents

Code of Conduct – Roles and Responsibilities

All members of Dunstable Town Guides will uphold the high standards of professionalism that are expected of those representing their town.

Vulnerable Adults Policy

Adopted December 2009, last reviewed April 2019.

The Dunstable Town Guides recognise that they have a responsibility to take all reasonable steps to protect and safeguard the welfare of vulnerable adults who may take part in our activities, whether they are our volunteer guides and helpers or ‘customers’.

We aim to do this by:

- Adopting a code of conduct for committee members and volunteers.
- Sharing information about good practice with our committee and volunteers
- Ensuring that guides have clearly defined roles and responsibilities

Who this Policy Covers

For the purposes of this policy a vulnerable adult may be any person aged 18 and over whose circumstances make them vulnerable and in need of care services. This may be through age, illness, disability, substance abuse or for other reasons.

All those involved in Dunstable Town Guides will be made aware of this policy and of what to do if they have any concerns.

Reporting Concerns

If you are concerned in anyway about a service user or have any suspicions of abuse, please discuss your concerns with our nominated representative:

Chairman; currently Kay Kempster

If you would prefer to talk to someone else, advice should be sought from the local Adult Services or the police:

Adult Social Care – 0300 3008169, out of hours emergency tel no 0800 800 8123.

Dunstable Town Guides Equality and Diversity Statement

adopted December 2009, last reviewed April 2019.

The Town Guides are committed to the principle of equal opportunity for those of any racial, national or cultural grouping, gender, class, age, religion, marital status or sexual orientation, those who have a disability or support dependents. We will provide a supportive environment that responds to individuals in a way that is sympathetic and non-judgemental. Every possible step will be taken to ensure individuals are treated fairly and equally.

The Town Guides will encourage the active involvement of all people who support its values and will actively confront discriminatory behaviour and oppressive attitudes.

Members of The Town Guides are opposed to any form of harassment or victimisation and will investigate any such circumstances that are brought to our attention.

All individuals will have equal access to training and development opportunities.